

## **Professional Plumber Practical Examination (PPPE) Information Sheet**

The information set out below covers regulations, procedures and deadlines of the PPPE to be observed by candidates.

### (1) Member Category

Prospective candidates for the PPPE are required to be Fellowship/ Membership (e.g. MCIPHE/ FCIPHE) by taking the examination.

Membership application form can be obtained from the CIPHE UK/ CIPHE-HKB website and be duly completed and returned for processing.

### (2) Post academic qualification professional working experience

Before being allowed to take the PPPE, prospective candidates are required to obtain the following prescribed period of full time professional working experience on projects in Hong Kong subsequent to the completion of an accredited plumbing related engineering course:

- (i) 5 years in plumbing/ fire services field (In supervisory level); and
- (ii) 3 years continuous working experience in the above fields

### (3) Portfolio of Professional Working Experience

Candidates who are successful in the written examination will be required to prepare a portfolio of their professional working experience and present it in the subsequent oral interview examination. The project portfolio will need to illustrate projects that they had worked on, and to highlight the working experience they had gained with respect to the syllabus of the PPPE. The project portfolio shall be submitted at least two weeks prior to the date of the oral interview examination.

The Project Portfolio shall be a bound booklet/ folder made up of a maximum of 10 A3 pages (not including the front and back covers) printed on one side. Candidates are expected to use photographs, drawings, and other illustrations as the main component of the portfolio while supplemented by text. The total words used for the text shall not be more than 1000. The written medium shall be English. Confidential are not allowed to submit.

#### (4) Examination

The PPPE consists of two distinct parts as follows:

Part 1: A written examination of pre-determined extent and content, conducted at a time and date set by the CIPHE-HKB. Currently, the written examination takes the form of a two hour paper consisting of multiple choices and long questions. Candidates will not be allowed access to any reference or text during the examination. The written examination is a qualifying examination for Part 2 of the PPPE.

Part 2: An oral interview examination conducted by a panel consisting of a minimum of two examiners selected by the CIPHE-HKB, at a time following the completion of Part 1. Candidates shall expect the interview to last for about 60 minutes. The form of the oral interview examination shall comprise two parts: Part I- a 20-minute Project Experience Presentation, and Part II- a 40-minute Q&A Interview. Candidates who pass the oral interview examination may proceed to apply to CIPHE-HKB for License Plumber Recommendation Certificate. Candidates who fail the oral interview examination may take it again, with exemption to take Part 1 of the PPPE in the following two years.

#### (5) Examination Fee

Eligible candidates will be charged a registration fee HK\$ 1,000 and an examination fee HK\$ 1,500 in separate cheques for admission to the PPPE to recover administrative and other costs involved in preparing for and conducting the examination. The fees should be submitted along with the registration package and cheques should be addressed to 'CIPHE-HK'. Only the examination fee will be returned to a candidate should he or she be considered not eligible to take the PPPE.

Retake of any one of the PPPE shall charge with HK\$ 750 and retake of both part shall charge with HK\$ 1,500.

#### (6) Date and Venue

The written examination usually takes place in February and August each year and the oral examinations usually take place in March and September afterwards. Candidates will be notified of details of dates and venues by email.

#### (7) Regulations and Syllabus

Detailed regulations and the syllabus for the PPPE are contained in separate document "Professional Plumber Practical Examination - Rules and Regulations".